



**DAYTONA  
STATE COLLEGE**

Center for  
**Business & Industry**

[www.theCBI.com](http://www.theCBI.com)

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**DAYTONA  
STATE COLLEGE**

# *Customized Training*



**DAYTONA  
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**B | BRAUN**  
SHARING EXPERTISE

**THOMPSON  
PUMP**  
EXPERIENCE INNOVATION

**BOSTON**  
**WHALER**



 **sparton**  
AN ELBIT SYSTEMS OF AMERICA COMPANY

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**DAYTONA**  
**STATE COLLEGE**

*Workshops and  
Courses*



# DAYTONA STATE COLLEGE



## SKILLS FOR SUPERVISING

This training is designed to comply with all CDC social distancing and face covering guidelines.

**What if you could equip your supervisors to do the work it takes to make your organization successful?** Today, supervisors may struggle with productivity. Tomorrow, they may struggle with change. Effective performance demands a comprehensive skill set that adequately prepares supervisors for the key role they play in their organization's success. Gaining a competitive advantage in a changing economy and marketplace is essential for survival. That's why your supervisors need effective skills to propel your organization to new heights.

Participants will learn valuable skills through the use of case studies, skills practice, self-assessments, group discussion and action planning.

### DATES:

Feb. 2, 9, 16, 23  
(Thursdays)

### TIME:

8 a.m. - 5 p.m.

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# FALL 2022 COMPUTER CLASSES

## Campus LIVE! Schedule

(courses meet for one, full-day, 8:30 a.m. – 5 p.m.)

- **Excel Basic:** Oct. 13 (Daytona) OR Oct. 14 (Palm Coast)
- **Excel Intermediate:** Dec. 1 (Palm Coast) OR Dec. 5 (Daytona)
- **Excel Advanced:** Dec. 8 (Palm Coast) OR Dec. 12 (Daytona)
- **PowerPoint Basic:** Dec. 9 (Daytona) OR Dec. 13 (Palm Coast)

## TWO Campus LIVE! Course Locations:

Daytona State College  
Daytona Beach Campus, Building 140, Room 204 Flagler/  
Palm Coast Campus, Building 3, Room 217

**Fee:** \$155

## Online LIVE! Schedule

(courses meet for two, half-days, 8:30 a.m. – 12:30 p.m.)

- **Excel Basic:** Oct. 11 and 12
- **Excel Intermediate:** Nov. 14 and 15
- **Excel Advanced:** Dec. 6 and 7

**Fee:** \$155



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Creating Web Pages



Discover Digital Photography



Computer Skills for the Workplace



Achieving Top Search Engine Positions



Accounting Fundamentals

## Popular Courses [View all courses](#)



Accounting Fundamentals Series



Introduction to Microsoft Excel 2019/Office 365



Accounting Fundamentals



SQL Series



Stocks, Bonds, and Investing: Oh, My!

## New Courses [View all courses](#)



Introduction to Machine



Business Budgeting for



Written Communication for



Online Marketing



Technical Writing Suite



**DAYTONA  
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# *Technical Assistance*





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**CareerSource**  
FLAGLER | VOLUSIA



**TEAMVOLUSIA**  
GREATER DAYTONA REGION  
ECONOMIC DEVELOPMENT CORPORATION

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